

## VOLUNTEER ROLE DESCRIPTIONS

|  |   |                          |
|--|---|--------------------------|
| <b>Adult Altar Server</b>                                  | Assisting with Church services. Overseeing junior altar servers.  | <input type="checkbox"/> |
| <b>Adult Support Worker</b>                                | Voluntary worker in groups or clubs for vulnerable adults.  | <input type="checkbox"/> |
| <b>Asylum Seeker Worker</b>                                | Volunteer providing immediate assistance or access to support agencies for those seeking asylum status.   | <input type="checkbox"/> |
| <b>Bereavement Support</b>                                 | Offering home and social support to those suffering loss.   | <input type="checkbox"/> |
| <b>Caretaker/ Volunteer Maintenance Worker</b>             | Responsible for any building or grounds used by children, young people or vulnerable adults, where contact may occur.   | <input type="checkbox"/> |
| <b>Children's Liturgy Worker</b>                           | Looking after children involved in their own Church worship group.  | <input type="checkbox"/> |
| <b>Church Care Organisation Volunteer</b>                  | Offering various pastoral, social support and care services both in Church and in the home - e.g. St. Vincent de Paul Society, Legion of Mary, Mercy Associates etc.                  | <input type="checkbox"/> |
| <b>Eucharistic Minister</b>                                | Distributing Communion to individuals, either in Church or in the home. This position of trust allows privileged access to children, young people and particularly vulnerable adults. | <input type="checkbox"/> |
| <b>Healing Ministry Group Worker</b>                       | Offering care and prayerful support to vulnerable individuals or groups.  | <input type="checkbox"/> |
| <b>Home or hospital visitor</b>                            | Calling on vulnerable individuals to offer a range of pastoral support and care.  | <input type="checkbox"/> |
| <b>Keyholder/ Cleaner</b>                                  | Having sole access to buildings where children, young people or vulnerable adults may meet.   | <input type="checkbox"/> |
| <b>Leader on Youth Pilgrimages</b>                         | Adult responsible for young pilgrims assisting on either residential or day pilgrimages.  | <input type="checkbox"/> |
| <b>Music Ministry/ Drama Groups</b>                        | Leading, or having designated responsibility for children or young people in music, choral or drama groups of mixed age ranges.   | <input type="checkbox"/> |
| <b>Parent &amp; Toddler Group Organiser/ Crèche Worker</b> | Overseeing individual or groups of children.  | <input type="checkbox"/> |
| <b>Parish Secretary/ Administrator</b>                     | Having front-line contact with the public, access to confidential information and exercising organisational roles with individuals and groups.  | <input type="checkbox"/> |
| <b>Parish Welfare Officer</b>                              | Volunteer responsible for health and safety issues within parish buildings or grounds, where contact may occur.   | <input type="checkbox"/> |
| <b>Pastoral Assistant/ Minister</b>                        | Exercising a key role with the Parish Priest to provide a range of administrative and pastoral supports for the people of the parish/ area.   | <input type="checkbox"/> |
| <b>Pilgrimage Volunteer</b>                                | Adult with roles of responsibility and access to vulnerable adults on pilgrimages   | <input type="checkbox"/> |
| <b>Presbytery/ Parish Housekeeper</b>                      | Having front-line contact with members of the public visiting the presbytery/ parish house with a range of pastoral needs.  | <input type="checkbox"/> |
| <b>Resident in Presbytery/ Chaplaincy</b>                  | Having front-line contact with members of the public visiting the presbytery/ chaplaincy with a range of pastoral needs.  | <input type="checkbox"/> |
| <b>Sacramental Programme Worker/ Catechist</b>             | Assisting/ instructing children, young people or vulnerable adults in the development of their faith.   | <input type="checkbox"/> |
| <b>Sacristan</b>   | The practical requirements of preparation for Church services involve contact with young altar servers.   | <input type="checkbox"/> |
| <b>Social Organiser/ Helper</b>                            | Those organising or facilitating recreational/ fundraising activities in the name of the Church.  | <input type="checkbox"/> |
| <b>Transport Volunteer</b>                                 | Driving or assisting children, young people or vulnerable adults to and from religious or social events.  | <input type="checkbox"/> |
| <b>Watching Group</b>                                      | Individuals present in Church or chaplaincy offering 'open house' facility for those seeking quiet, prayerful refuge, where contact with the young and vulnerable may occur.          | <input type="checkbox"/> |
| <b>Welcomer</b>  | Individuals who meet those entering Church/ hall for services or functions and facilitate physical assistance where required.   | <input type="checkbox"/> |
| <b>Youth Group Volunteer</b>                               | Worker in clubs for children and/ or young people run by an organisation operating in the name of the Church.   | <input type="checkbox"/> |
| <b>'Other' (PCPR to complete role title &amp; details)</b> |   | <input type="checkbox"/> |