

Cathedral House

28 Ingrave Road

Brentwood

Essex CM15 8AT

Tel 01277 265222

E-mail antoinettemartin@dioceseofbrentwood.org

The role that this candidate has applied for involves contact with and responsibilities towards children and / or adults at risk.

**Please answer all questions honestly and accurately to the best of your knowledge.**

# To be completed by recruiters

|  |  |
| --- | --- |
| Applicant name |  |
| Applicant Job Title: |  |

# To be completed by referees

|  |  |
| --- | --- |
| Name |  |
| Telephone number |  |
| Email |  |
| Address |  |
| How long have you known the applicant and how well do you know the applicant? |  |
| What is your relationship to the applicant? |  |
| Reliability |  |
| Integrity |  |
| Information about the applicant – please comment on your experience of the applicant (if you do not know, please state not known): | |
|  | |
| Reliability |  |
| Ability to assume responsibility |  |
| Ability to get on well with others and manage conflict |  |
| Ability to learn quickly |  |
| Enthusiasm and commitment |  |
| Ability to work on their own and as part of a team |  |
| Ability to follow instructions |  |
| Is there anything else you would like to add about this applicant / do you have any other information you feel would be relevant to us in relation to suitability for this role? |  |

### D. Statement of truth and signature

|  |  |
| --- | --- |
| Statement of truth & Signature Date: | I certify that the information that I provide in this reference is true, to the best of my knowledge:  [ sign here ] |
| Date Reference Completed |  |