



**Deputy Director - Person Specification**

**A. FAITH COMMITMENT**

	Essential	Desirable
A practising Catholic	*	
Knowledge and experience of the Catholic Church	*	
Knowledge of the Church's general educational aims and purposes	*	
A passionate belief in the value of Catholic education	*	
Knowledge of national/local R.E. policies	*	

**B. QUALIFICATIONS**

	Essential	Desirable
A degree	*	
A higher degree		*
Qualified Teacher Status	*	
Other professional qualifications	*	

**C. EXPERIENCE**

	Essential	Desirable
Successful Headship experience in Catholic education.	*	
Knowledge of best practice in school management and leadership	*	
Excellent classroom practitioner	*	
knowledge of National Standards for head teachers	*	
Up-to-date knowledge of national/local education policy	*	
Experience of school improvement and/or supporting others	*	
Knowledge and awareness of all phases of education in either Primary or Secondary schools	*	
Knowledge and awareness of all phases of education in both Primary or Secondary schools		*
Relevant experience of school inspection including OFSTED and Section 48		*

**D. PROFESSIONAL SKILLS AND ABILITIES**

	Essential	Desirable
The Ability to work as an individual and as part of a team	*	
The ability to establish effective relationships with a wide range of professionals	*	
The ability to find imaginative and creative responses to problems and new opportunities	*	

Able to work effectively with a range of education professionals within the Diocese	*	
Ability to understand and manage data	*	
Evidence of ongoing professional development	*	
Entrepreneurial Skills		*

E. PERSONAL SKILLS AND ABILITIES

	Essential	Desirable
Generosity of Spirit	*	
Honesty, personal integrity and ethical decision making; taking responsibility for actions and consequences	*	
Emotionally intelligent and resilient especially in the face of difficulty and challenges	*	
Ability to be persuasive and authoritative	*	
Ability to motivate and empower others to carry the Diocesan vision forward	*	
Able to self-motivate, prioritise, plan and organise including when under pressure.	*	
Well-developed interpersonal and communications skills (oral, written and IT)	*	
Ability to operate strategically as well as operationally	*	
Ability to lead others	*	

F. OTHER FACTORS

	Essential	Desirable
A current, valid driving licence	*	
Use of own private transport to travel independently throughout the Diocese	*	