

Instrument of Government – Model Template

Name of School



Diocese of Brentwood

INSTRUMENT OF GOVERNMENT

1. The name of the school is [*name of School*].
2. The School was founded by and is part of the Catholic Church. The School is to be conducted as a Catholic School in accordance with Canon Law and the teachings of the Catholic Church, and in accordance with the Trust Deed of the Diocese of Brentwood and in particular:
 - (a) religious education is to be in accordance with the teachings, doctrines, discipline and general and particular norms of the Catholic Church;
 - (b) religious worship is to be in accordance with the rites, practices, discipline and liturgical norms of the Catholic Church;and at all times the school is to serve as a witness to the Catholic faith in Our Lord Jesus Christ.
3. The School is a voluntary aided school in the trusteeship of the Diocese of Brentwood and is an exempt charity for advancing the Catholic religion in the Diocese by such means as the Bishop thinks fit and proper.
4. The name of the governing body is: The Governing Body of [*name of School*].
5. The governing body shall consist of:
 - (a) X foundation governors;
 - (b) two parent governors;
 - (c) one headteacher;
 - (d) one staff governor;
 - (e) one local authority governor;
 - (f) Y co-opted governors.
6. Total number of governors: [5+X+Y]
7. Foundation governors shall be appointed and may be removed by the Bishop of Brentwood (or any other person exercising Ordinary jurisdiction in his name including, where the See is vacant or impeded, the person or persons on whom the governance of the See has devolved).
8. The term of office for every governor is four years except for the headteacher.
9. This Instrument of Government comes into effect on [*date*].
10. This Instrument of Government was approved by the Diocese of Brentwood on [*date*] and made by order of [*name of local authority*] on [*date of making*].
11. A copy of this Instrument of Government must be supplied to every member of the governing body (and any head teacher if not a governor), and the Diocese of Brentwood.

THE COMMON SEAL OF
(Local Authority)

was hereunto affixed
in the presence of: