



Brentwood Diocesan Education Service

“Supporting Catholic schools to provide excellent education where pupils flourish, and Christ is made known to all.”

Subject Leadership in a Catholic Primary School

This course will take place over four sessions in the 2021 spring and summer terms and is intended to support new and recently appointed Subject Leaders in developing the confidence, skills and knowledge to lead their subject within a Catholic Primary School.

What the course will cover

Session 1:

- What it means to lead a subject in a Catholic School
 - The Church’s Mission in providing Catholic Schools and the implication of this for subject leaders
- What it means to be a Subject Leader
 - Clarifying the role of the Subject Leader
 - A look at the professional knowledge and understanding required

Session 2:

- Looking in depth at the role of the Subject Leader including developing the skills, including interpersonal skills, professional judgement, communication
- The strategic direction and development of the subject area including teaching and learning and managing staff
- Monitoring your subject- covering learning walks, book scrutinies, pupil voice, supporting others and what to do if that support does not bear fruit, plus ideas for monitoring during a pandemic

Session 3:

- Dealing with difficult conversations including considering a framework for dealing with difficult conversations:
 - when to give feedback
 - planning a feedback meeting
 - questioning skills
 - active listening
 - staying in control
- Practical suggestions to help organise, lead and manage a subject area including:
 - the Subject Leader’s file
 - Writing a subject Policy
 - Action Planning
- Resources and templates that Subject Leaders may find useful

Session 4:

- How to develop an effective working relationship with the Link Subject Governor
- Ofsted, the Curriculum and the Subject Leader
 - What subject Leaders can expect to be asked during an Ofsted inspection
 - carrying out a 'Deep Dive'
 - Cultural capital

Who is this training suitable for?

This training will be beneficial to all new or recently appointed Subject Leaders. Experienced Subject Leaders are also invited to sign up for sessions where they feel they may benefit from the training being offered.

The training will initially be facilitated via Zoom but may move to face-to face training in the summer term.

The training will be held on the following dates:

- Session 1- 4th February 2021 at 3:30-5:00pm
- Session 2- 11th March 2021 at 3:30-5:00pm
- Session 3- 20th May 2021 at 3:30-5:00pm
- Session 4- 17th June 2021 at 3:30-5:00pm

The presenters will be Catherine Harwood, Brentwood Diocesan Primary Link Adviser and Bernadette Horton, Brentwood Diocesan Consultant Primary Link Adviser.