



BRENTWOOD DIOCESAN EDUCATION SERVICE

“Supporting Catholic schools to provide excellent education where pupils flourish, and Christ is made known to all.”

Training Link Governor

Model Job Description

Purpose of role	To help the governing body and its individual members recognise, develop and use the knowledge and skills they need to contribute to effective governance and the success of the school, and to identify any skills gaps.
Key tasks	<ul style="list-style-type: none">• Ensure governors are aware of the development opportunities available to them, including the Diocesan suite of online courses (Gift-ED)• Ensure that new governors receive an effective induction and are well supported as they start the role. This includes training on child protection and safeguarding which all new governors should receive as part of their induction• Carry out a regular skills audit to identify any specific gaps in knowledge or skills• Encourage governors to take responsibility for keeping their knowledge and skills up to date through ongoing training and development• Report to each full governing body on the training attended by governors and sessions they should consider attending• Review the training undertaken by the governing body on an annual basis.