



THE UNIVERSITY OF
BUCKINGHAM



Application Guide

BA (Hons) in Primary Education

For teaching assistants in schools



How to apply

1 Find the course online

Click on the link below to review the course information and check the entry requirements to ensure that you're eligible:
www.buckingham.ac.uk/courses/undergraduate/ba-hons-primary-education/

2 Have a chat with your school

It is important that you talk with your school to discuss whether this course is right for both you and the school. A senior person in your school will have to write you a reference. It would also be good to talk to them about whether they might contribute to the course fees and whether they are able to support you in the school-based aspects of the course.

3 Draft your personal statement

You can find some good tips on how to write your personal statement here: <https://www.ucas.com/undergraduate/applying-university/writing-personal-statement/how-write-personal-statement>

4 Get your supporting documents ready

You will need some documents to support your application. It is worth getting PDF copies of the following:

- › Evidence of your academic qualifications (eg GCSE/AS/A level certificates, BTEC Diplomas, OCR Nationals etc)
- › A copy of the photo page from your passport
- › Any professional certificates.

5	Complete the online application form	<p>Head back to the course page and hit the Apply Now button. www.buckingham.ac.uk/courses/undergraduate/ba-hons-primary-education/</p> <p>You will be able to create your own password which you can use to return to your application at any stage. Make a note of your User ID this is your application number, which you will need to log in again or enquire about your application. To leave the online application form, just click the Save and return later button at the bottom of the page and log out. To retrieve your details later, browse back to the form and log in.</p> <p>Once you have created your account, fill in the application form and provide details on your qualifications, employment and fees and finance. This is also where you will need to input your personal statement.</p> <p>Once all your details are complete, hit the Submit Application button.</p>
6	Receive confirmation	<p>Once you have completed your application you will receive an acknowledgement email to confirm that we have received it. You will also receive information on how to pay the £300 non-refundable registration fee.</p>
7	References	<p>References will be sought from your school in support of your application once your application is received.</p>
8	Invite to interview	<p>Once you have submitted your application, it will be reviewed by our admissions team. If your application meets the criteria, you will be invited to interview with a member of the Faculty of Education team. This will take place in-person or online.</p>
9	Receive an offer	<p>If your application and interview is successful, you will receive an email notification from us.</p>
10	Accept your offer	<p>Accept your offer and get ready to start your course at the University of Buckingham in partnership with Anspear.</p>
11	Who can I contact if I need help with my application?	<p>If you need any help with your application, email us at: BAPRIM-EDU@buckingham.ac.uk or call +44 (0)1280 820227. We're happy to help.</p>

