

**DIOCESE OF BRENTWOOD**

# **CONSENT FORM – USE OF LIVESTREAM/LIVESTREAM RECORDINGS**

The Diocese is committed to ensuring that information we hold about individuals is properly and securely managed in accordance with legal requirements on data protection and direct marketing.

Please complete this form if you would like to give your consent to the Diocese holding and processing your personal data for the purposes listed below.

My name is: …………………………………………………………………………………………………… (the person filling out the form, “you”)

If you are filling out this form for a child or another individual unable to provide informed consent, then please complete Sections 1 and 2. If you are filling out this form on your own behalf, please complete Section 2 only.

**Section 1**

Name of individual who you are providing consent for: ………………………………………………………………. (named individual)

Reason for filling out the form on behalf of the named individual:

 The named individual is a child who would not understand what providing consent means.

 The named individual does not have sufficient understanding of consent to provide it for themselves.

Relationship to named individual you are providing consent for:

 Parent/carer/guardian

 Other (please write) ……………………………………….

**Section 2**

When filling in this consent form, please understand the following:

If you are filling this form on your own behalf the (you, your, I, me) relates to the person filling out the form. Where it is being filled out on behalf of named individual the (you, your, I, me) relates to that named individual.

* You do not have to consent to any of the purposes listed.
* Where consent is not given, we will not be able to use your personal data/image (for example, on livestream recordings) except in certain limited situations, such as where we are required to do so by law.
* I understand and agree that images on websites can be viewed throughout the world and not just in the UK and that some overseas countries may not provide the same level of protection to the rights of individuals as UK legislation provides.
* I understand and agree that once a livestream has been aired or recordings of that livestream made available online, it is then in the public domain and whilst it may be subject to copyright law, it cannot in effect be unpublished and may remain in use for an indeterminate period, and that any subsequent withdrawal of consent will not result in the unavailability of any recording which is already in the public domain, only the use of that recording by the Diocese of Brentwood/Parish of …………………………………………………………………………….
* I consent to the Diocese of Brentwood/Parish of …………………………………………………… using livestream images and recordings of me or (named individual) taken by the Diocese or by persons or organisations authorised to do so on behalf of the Diocese for the purposes of internally or externally promoting the work of the Diocese. These images could be used in any media (existing or later created or made available) including websites or social media.

Signed: …………………………………………………………… Date: ………………………….

The Brentwood Roman Catholic Diocese Trustee (Company Number: 00450897)

(Registered in England at the above address)

The Brentwood Roman Catholic Diocesan Trust (Registered Charity Number 234092)



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**You can withdraw or change your consent at any time by contacting the parish office at …………………………………………………… or by email at ……………………………….@brcdt.org. Please note that all processing of your personal data will cease once you have withdrawn consent, other than where this is required or permitted by law. This will not affect any personal data that has already been processed prior to that point.**

**Consent will be valid until withdrawn in the case of a self-declaration. Forms filled out on behalf of a named individual will need to be renewed every 12 months and an assessment made as to whether the named individual can provide their own consent.**

**This form is intended for use where live-streaming is in place and individuals will be clearly identifiable on the live stream (e.g. altar server, musician, reader, Eucharistic Minister), meaning that consent should be sought for those individuals to appear on that live-stream. Where that individual is under 18, parental consent must be sought. Where live-streaming is not in place, this consent is not required.**

**You, can find out more about how we use your data from our Privacy Notice, which is available on our parish noticeboard, or from the Diocesan Finance Office (01277 265280), or on the diocesan website at:**

**http://www.dioceseofbrentwood.net/diocese/data-protection/**

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