



Diocese of Brentwood
HOLY FAMILY CATHOLIC PRIMARY SCHOOL
HEADTEACHER



Required for September 2026 or earlier
Group 2 L9-L15
N.O.R 203

The Governors of Holy Family Catholic Primary School wish to appoint an inspirational, ambitious and innovative Headteacher for this rewarding leadership role as our serving Headteacher is to retire at Easter. The school is seeking a strong leader and team player who will nurture the children and lead the staff to excel. Our new Headteacher will continue to drive school improvement and further raise the quality of education for all pupils. We are keen to appoint a Headteacher who will ensure that Holy Family continues to provide a broad curriculum, rooted in Gospel values. As a practicing Catholic, your drive and vision will help us continue to maximise the development and achievements of all our children, as well as contributing to our local community and wider Trust community of schools. Your vision for whole school improvement will be matched with high aspiration, resilience and the ability to build positive and trusting relationships to nurture the established culture of learning and ambition that will see our children develop, grow and contribute as an active member in today's society.

We want our Headteacher to:-

- Be a committed practicing Catholic, with a clear vision and strong commitment to Catholic education, who will cherish and support the Catholic ethos of our school;
- Have proven leadership skills with a passion for education and making a difference to children's lives;
- Have excellent interpersonal skills and the ability to lead, motivate and inspire our children and our staff with a strong commitment to working in partnership with the community;
- Continue to raise the aspirations and achievements of all our children through support and challenge;
- Secure high quality teaching and learning, with the ability to identify and sustain long term improvement;
- Use resources, intellect, creativity and innovation to be successful;
- Have a positive and optimistic approach; be visible, proactive and confident; be an excellent multitasker;
- Be passionately committed to safeguarding and the welfare and wellbeing of children and staff.

We can offer you:-

- Enthusiastic children who are proud of their school and their achievements
- A supportive, welcoming and caring ethos throughout the school based on the values of the Catholic faith;
- The opportunity to work with delightful children and a team of talented and conscientious staff committed to working together with our supportive parents to provide the best education and support for all our pupils;
- An enthusiastic, supportive and dedicated Local Governing Committee and Trust Board;
- The benefits of a forward-thinking Trust, extensive collaboration across our Trust schools and the wider Diocese of Brentwood, which can provide our new Headteacher with opportunities for further professional development;
- Support, in the form of individual mentoring, particularly for aspiring Headteachers;
- The provision of some central functions so that you can focus on the quality of teaching and learning and school improvement.

Prospective candidates are warmly encouraged to visit the school and should contact Claire Fantini, HR Manager, at the Assisi Registered Office on 01702 344933 or by email on recruitment@assiscatholictrust.com to arrange a visit.

Full details of the post and relevant application form are available on the school's website [HFCPS Website - Job Vacancies](#) and ACT website www.assiscatholictrust.com. All applicants must complete the CES Senior Leadership Application Form to be considered for this vacancy and submit it to recruitment@assiscatholictrust.com. Electronic applications are required to be signed by applicants invited to interview prior to interview.

This is a Reserved Post for Practising Catholics (see guidance document).

Assisi Catholic Trust are committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expect all staff and volunteers to share this commitment. All posts are subject to pre-employment checks and Enhanced DBS clearance. References will be sought and an online search carried out on applicants as part of our due diligence.

Closing Date: 9am 28/01/2026

Shortlisting: 06/02/2026

Formal Interviews: 12/02/2026

Please note that we do not accept CVs or applications from agencies. Only shortlisted candidates will be contacted.